Operations manager, restaurant

Wendy's Restaurant

Job ID
11230

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LOCATION	DATE POSTED	EXPIRY DATE
533 First St, Collingwood, ON, ON| Ontario	03-11-2026	02-05-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 36.92	1 year to less than 2 years	College, CEGEP or other non-university or diploma from a program of 3 months to less than 1 year

Job Details

Job Title: Operations manager, Restaurant

Employer details: Wendy's Restaurant

Job details:

Location: 533 First St., Collingwood, ON, L9Y 4M3

Work location: On site

Salary: 36.92 hourly / 32 hours per week

Terms of employment: Permanent employment, Full time

Overtime required, Early morning, Morning, Day, Evening, Night, Weekend

Starts: As soon as possible

Vacancies: 1 Vacancy

Overview:

Languages:

English

Education:

College, CEGEP or other non-university certificate or diploma from a program of 3 months to less than 1 year.

Experience:

1 year to less than 2 years

On site:

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities:

Tasks:

Evaluate daily operations
Plan and organize daily operations
Recruit staff
Set staff work schedules
Determine type of services to be offered and implement operational procedures
Balance cash and complete balance sheets, cash reports and related forms
Conduct performance reviews
Cost products and services
Organize and maintain inventory
Ensure health and safety regulations are followed
Negotiate arrangements with suppliers for food and other supplies
Participate in marketing plans and implementation
Address customers' complaints or concerns
Provide customer service
Plan, organize, direct, control and evaluate daily operations.

Supervision:
More than 20 people

Experience and specialization:
Computer and technology knowledge
MS Access
MS Excel
MS Office
Point of sale system
Spreadsheet

Additional information:
Work conditions and physical capabilities:
Fast-paced environment
Work under pressure
Tight deadlines
Repetitive tasks
Handling heavy loads
Physically demanding
Attention to detail
Combination of sitting, standing, walking
Standing for extended periods
Large workload

Personal suitability:
Accurate
Client focus
Dependability
Efficient interpersonal skills

Excellent oral communication
Excellent written communication
Flexibility
Organized
Reliability
Team player

Employment groups:
This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Support for persons with disabilities
Support for newcomers and refugees
Support for youths
Support for Indigenous people
Support for mature workers

Who can apply for this job?
The employer accepts applications from:
Canadian citizens and permanent or temporary residents of Canada.
Other candidates, with or without a valid Canadian work permit.

How to apply:
By Direct Apply

Additional ways to apply:
By email:
wendysnorthjobs@gmail.com

By mail:
533 First St.,
Collingwood, ON, L9Y 4M3

In person:
533 First St.,
Collingwood, ON, L9Y 4M3
Between 12:00 p.m. and 05:00 p.m.

Job Description

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Plan and organize daily operations
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