residential property manager

Pacific Quorum Properties Inc

Job ID
10982

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LOCATION	DATE POSTED	EXPIRY DATE
Victoria, BC| British Columbia	06-10-2026	04-04-2027

TYPE OF JOB	SALARY	MIN. EXPERIENCE	MIN. EDUCATION
Full Time	CAD 31.00 hourly / 37.5 hours per week	2 years to less than 3 years	Secondary (high) school graduation certificate

Job Details

Job posting advertised

residential property manager Verified

Posted on October 05, 2026 by Employer detailsPacific Quorum Properties Inc

Job details

Location1815 Blanshard Street suite 400Victoria, BC

V8T 5A4

Work locationOn site

Salary

31.00 hourly / 37.5 hours per week

Terms of employment

Permanent employment

Full time

Night, Day

Starts as soon as possible

vacancies1 vacancy

SourceJob Bank #3689175

Overview

Languages

English

Education

Secondary (high) school graduation certificate

or equivalent experience

Experience

2 years to less than 3 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Property management companies

Real estate management companies

Responsibilities

Tasks

Negotiate or approve rental or lease of properties on behalf of property owner

Prepare and administer contracts for property services, such as maintenance

Co-ordinate implementation of repairs, maintenance and renovation

Compile and maintain records on operating expenses and income

Ensure response to trouble calls from clients or tenants

Credentials

Certificates, licences, memberships, and courses

Membership in the Institute of Real Estate Management

Experience and specialization

Area of specialization

Commercial properties

Additional information

Work conditions and physical capabilities

Fast-paced environment

Work under pressure

Tight deadlines

Attention to detail

Own tools/equipment

Cellular phone

Personal suitability

Client focus

Dependability

Efficient interpersonal skills

Excellent oral communication

Excellent written communication

Organized

Team player

Employment groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Support for persons with disabilities

Support for newcomers and refugees

Support for youths

Support for Veterans

Support for Indigenous people

Support for mature workers

Supports for visible minorities

Who can apply for this job?

You can apply if you are:

a Canadian citizen

a permanent resident of Canada

a temporary resident of Canada with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

How to apply

Direct Apply

By Direct Apply

Additional ways to apply

Advertised until

2026-10-26

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