residential property manager

Pacific Quorum Properties Inc

Job ID
10734

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LOCATION	DATE POSTED	EXPIRY DATE	
Victoria, BC| British Columbia	09-09-2026	08-03-2027	
TYPE OF JOB	**SALARY**	**MIN. EXPERIENCE**	**MIN. EDUCATION**
Full Time	CAD 31	2 years to less than 3 years	Secondary (high) school graduation certificate

Job Details

residential property manager Verified

Posted on ------- by Employer detailsPacific Quorum Properties Inc

Job details

LocationVictoria, BC

V8T 5A4

Work locationOn site

Salary

31.00 hourly / 40 hours per week

Terms of employment

Permanent employment

Full time

Day

Starts as soon as possible

vacancies1 vacancy

SourceJob Bank #3667261

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

2 years to less than 3 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Property management companies
Real estate management companies
Responsibilities
Tasks
Negotiate or approve rental or lease of properties on behalf of property owner
Prepare and administer contracts for property services, such as maintenance
Co-ordinate implementation of repairs, maintenance and renovation
Compile and maintain records on operating expenses and income
Ensure response to trouble calls from clients or tenants
Additional information
Work conditions and physical capabilities
Fast-paced environment
Work under pressure
Tight deadlines
Attention to detail
Personal suitability
Client focus
Dependability
Efficient interpersonal skills
Excellent oral communication
Excellent written communication
Organized
Team player
Employment groups
This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Support for persons with disabilities
Support for newcomers and refugees
Support for youths
Support for Veterans
Support for Indigenous people
Support for mature workers
Supports for visible minorities
Who can apply for this job?
You can apply if you are:

a Canadian citizen
a permanent resident of Canada
a temporary resident of Canada with a valid work permit
Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

How to apply
Direct Apply
By Direct Apply

Additional ways to apply

Advertised until

To be determined

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