supply chain specialist - procurement

Pewter Graphics

Job ID
10609

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LOCATION	DATE POSTED	EXPIRY DATE	
Victoria, BC| British Columbia	26-08-2026	22-02-2027	
TYPE OF JOB	**SALARY**	**MIN. EXPERIENCE**	**MIN. EDUCATION**
Full Time	CAD 36.00	1 year to less than 2 years	Bachelor's degree

Job Details

Job posting advertised

supply chain specialist - procurement Verified

Posted on August 12, 2026 by Employer detailsPewter Graphics

Job details

LocationVictoria, BC

V8W 2K6

Work locationOn site

Salary

36.00 hourly / 30 to 40 hours per week

Terms of employment

Permanent employment

Full time

Day

Starts as soon as possible

vacancies1 vacancy

SourceJob Bank #3644466

Overview

Languages

English

Education

Bachelor's degree

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Manufacture

Responsibilities

Tasks

Purchase general and specialized equipment, materials or business services

Assess requirements of an establishment to develop specifications for equipment, materials and supplies to be purchased

Develop specifications for equipment, materials and supplies to be purchased

Consult with suppliers

Hire, train and supervise staff

Review quotations

Determine contract terms and conditions

Contact clients and suppliers to resolve problems

Experience and specialization

Computer and technology knowledge

MS Office

Specialization/experience (business sales and services)

Negotiation

Additional information

Security and safety

Criminal record check

Work conditions and physical capabilities

Ability to work independently

Fast-paced environment

Work under pressure

Tight deadlines

Attention to detail

Personal suitability

Client focus

Efficient interpersonal skills

Excellent oral communication

Excellent written communication

Organized

Team player

Time management

Ability to multitask

Employment groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Support for persons with disabilities

Support for newcomers and refugees

Support for youths

Support for Veterans

Support for Indigenous people

Support for mature workers

Supports for visible minorities

Who can apply for this job?

You can apply if you are:

a Canadian citizen

a permanent resident of Canada

a temporary resident of Canada with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

How to apply

Direct Apply

By Direct Apply

Additional ways to apply

Advertised until

2026-09-02

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